Proposal For CMC Rental

Please fill out and send to bcregion@musiccentre.ca

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**Renter Name:**

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**Phone & Email:**

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**Event Date and Start Time:**

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**Rental Period Start/End Time:**

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**Number of People Expected** (max capacity is 44):

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**Description of Event:**

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**Renting:**

☐ Murray Adaskin Salon  ☐ CREATE Boardroom  ☐ Piano  ☐ A/V System

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**Instrumentation / Number of Performers:**

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**Salon Technical Requirements**

*(CMC BC has 9 music stands, 5 musician chairs, 4 folding tables, 46 audience chairs, 110” descending video screen with projector and stereo speakers)*:

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**Salon Setup.** Please draw on floorplan below to indicate how you want to set up the theatre, including placement of piano (cannot be removed), music stands, chairs for audience, etc.

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- Works for Prepared Piano are not permitted.
- Video screen is fixed to the North wall of the Salon.
- CMC does not have a PA system, only small speakers for projector or A/V system playback.
- The Murray Adaskin Salon is a street-front space. Noise from the street may be audible during events.
- Some Technical Requirements may be subject to additional fees.
- Second floor is restricted temporarily.

Completion/submission of this form is not a booking reservation. Should your proposal be approved we will provide you with a final booking agreement. Please remember to allow time for setup/teardown in your booking request. Booking requests for dates less than three weeks away may not be considered.